

**SUMMARY OF MINUTES**  
Aviation Advisory Board Meeting  
**January 15, 2015**

**1. Call to Order**

With a quorum of the Board Members present, Chairman, Michael Ward called the meeting of the Aviation Advisory Board to order at 4:02 p.m., Thursday, January 15, 2015, at Fort Worth Meacham Airport, 3951 Lincoln Avenue, Fort Worth, Texas 76102.

<b>BOARD MEMBER</b>	<b>DISTRICT</b>	<b>PRESENT/ ABSENT</b>
Michael Ward, Chairman	7	P
Erik Brown, Vice Chairman	6	P
Jeff Law	1	P
Michael D. Valdez	2	P
William Lawson	3	P
Alex Jimenez	4	P
Michael Dean	5	P
Ericka Calton	8	A
Patricia Randle	9	P
<b>CITY STAFF</b>		
Bill Welstead, Aviation Director		
James Burris, Administrative Services Manager		
Jeff Kloska, Meacham Airport Manager		
Aaron Barth, Spinks Airport Manager		
Maleshia Farmer, Sr. Assistant City Attorney		
Paige Mebane, Assistant City Attorney		
Anne-Marie Stowe, Board Liaison		
Serge Walczak, Airport Supervisor		
Jaime Vera, Airport Operations Officer		

**2. Consideration of the Minutes for the November 20, 2014 regular meeting**

**Motion:** Erik Brown      **Second:** Bill Lawson      **Unanimously Approved**

**3. Action Items**

- 0101      Recommend that the City Council Adopt a Resolution Supporting the Closure and Redevelopment of Runway 9/27 at Fort Worth Meacham International Airport.

Board member, Patti Randle, noted correction needed to page 2 of the Resolution to reflect the correct AAB meeting date of January 15, 2015 instead of January 21, 2015.

**Motion:** Alex Jimenez      **Second:** Michael Valdes      **Unanimously Approved**

- 0102      Recommend that the City Council Authorize a Hangar and Ground Lease Agreement with Epic Helicopters, LLC for Lease Site 51S at Fort Worth Meacham International Airport.

**Motion:** Patti Randle      **Second:** Jeff Law      **Unanimously Approved**

4. **Items for Discussion**

1. **Semi-Annual Capital Improvement Plan:** Ruseena Johnson gave a presentation and provided responses to questions (refer to presentation).

5. **Announcements**

None

6. **Staff Reports**

**Meacham Airport – Jeff Kloska**

- Jeff Kloska introduced new Airport Operations Officer, Jaime Vera. Jaime comes to Meacham from Washington State.
- Temporary trailers are in the process of going in. Tenants from the Terminal Building should be moving into these trailers mid to late February.
- Ground breaking for the Terminal Building Renovation will be held on March 2, 2015 at 1pm.
- Staff is in the process of selecting a contractor for the renovation of the terminal building.
- Staff is currently working on some marketing and rebranding for Meacham Airport, including developing and finalizing a new logo. Hopefully, this logo can be presented to the Board at the next AAB meeting.

**Spinks Airport – Aaron Barth**

- A new 22,500 square foot hangar is currently under development to be located next to the terminal building on the west side of the airport.
- Construction of three hangars will begin on the east side of the airport within the next month or two.

**Alliance Airport – Christian Childs**

- Construction of the Runway Extension project will start with a hard deadline of September 2015.
- The 2015 Alliance Air Show will be earlier this year; it will occur in September instead of October. The Blue Angels will be in attendance this year.

7. **Citizens Presentations**

Jim Hodgson with the Fort Worth Aviation Museum presented expansion planning of the museum. The museum is planning to expand north from 4 acres to include 11 acres. The expansion will include a 25,000 square foot museum facility and a 10,000 square foot hangar.

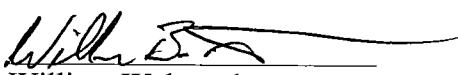
8. **Request for Future Agenda Items.**

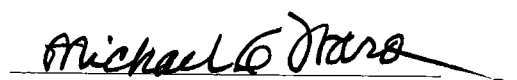
None

9. **Adjournment**

With no further presentations or discussions, Chairman Ward adjourned the regular meeting of the Aviation Advisory Board Meeting at 5:08p.m., Thursday, January 15, 2015.

**Minutes Approved By:**

  
William Welstead  
Director of Aviation

  
Michael C. Ward  
Chairman